



JCCHS Dual Enrollment Permission Form

(Detach and return completed to Counseling Office)

(Dual Enrollment = DE)

Student's Name: _____ Student's cell phone number: _____

Student's email address _____

Taking DE Classes at (Name of college/University) _____

Parent/Guardian's Name: _____

Tuition, books, and student fees are all covered by DE funding. All other expenses (lab fees, etc.) will be the student's and parent/guardian's responsibility to pay.

My signature on this form indicates my approval for my student to participate in the DE Program. I understand and agree to the following concepts regarding the DE Program:

- Upon completion of graduation requirements, the student has officially graduated and cannot continue taking courses or participating in any extracurricular courses through JCCHS.
- If my student fails to pass the course required for high school graduation taken through DE, he/she will not be permitted to participate in the May graduation ceremony.
- The college will not communicate with the parent or high school if a problem arises. The college will only communicate with the student.
- DE credits might not transfer to another college.
- Students are required to maintain the equivalent of a full load for high school. (i.e., If a student only needs 2 courses to graduate, he/she will still need to be enrolled in enough courses to be considered full-time.)
- **Dropping a Class at College- Every effort should be made to stay in your college class.** If all efforts to succeed have been exhausted, DE students must notify their counselor in writing of their intent to withdraw from their DE course. The student may transition to an on-campus high school course and will be placed into a comparable class, if available. Dropping a class after the college's drop date will receive an "F" on the transcript.
- Dropping a class or failure to observe the rules and regulations may result in removal from the DE program.
- DE course grade will become part of the student's transcript.
- Students must comply with all rules from the post-secondary institution and the high school (observing holidays and breaks).
- At the end of each semester, it is the student's responsibility to deliver a final transcript to the counseling office as soon as it is available. Failure to do so threatens the ability to finalize that semester's grades which delays HOPE reporting, report cards and designations of class ranks.
- DE students are responsible for completing all required paperwork.
- DE students must complete the DE application through GAFutures. Failure to do so in a timely manner could result in the student having to pay for the college courses.

Parent Signature _____ Date _____

Student Signature _____ Date _____

Counselor Signature _____ Date _____